**All\_Vocab\_v1\_0.xlsm** Instructions

**Opening the File**

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| --- | --- |
| This is a Macro Excel file. When you open this file, you will receive a message similar to warning on the right.Click **Enable Content**.This will allow the macros to function. If you do not enable the macros, but click the buttons on the sheets, you will get amessage similar to the following: |  |
|  |
|  |

**M\_Order Tab**

Provides Vocabulary Overview and List of English/Thai words for Matthayom Level and Semester (can be copied).

|  |  |
| --- | --- |
| Choose the **M level** (M1-M3 at **J1**  / M4-M6… at **J64**  )Choose the **Semester** (M1-M3 at **H2** / M4-M6… at **H65** )The list in C:C and D:D will change accordingly. Copy these columns if required. |  |

**Important Notice**

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| **Tab** | **Exercises** | **Level** |
| L\_Vocab  | Word Scrabble and Cloze Sentences (18 each) | M1, M2, M3  |
| U\_Vocab  | Word Scrabble and Cloze Sentences (20 each) | M1, M2, M3, M4, M5, M6, SAT, TOEFL, AWL  |
| Sent. Wksheet  | Sentence Completion (20 + Easy / Hard words) | M1, M2, M3, M4, M5, M6, SAT, TOEFL, AWL  |
| Syn. Wksheet  | Synonyms (30 groups of 3 synonyms + 1 antonym ) | M1, M2, M3, M4, M5, M6, SAT, TOEFL, AWL  |
| Adj. Wksheet  | Noun-Adjective-Adverb (30 Sentences to complete) | M1, M2, M3, M4, M5, M6, SAT, TOEFL, AWL  |
| Mix\_Wksheet | Sentence Creation (30 scrambled sentences with clues) | M1, M2, M3, M4, M5, M6, SAT, TOEFL, AWL  |



Main adjustments are first made on the design pages. Every design page has a **Publish** button.

Choose the Matthayom Level, Week, Semester from any Worksheet that shows the **Publish** button.

Choose Level

Choose Week

Choose Semester



If you are on a page with a button, *click buttons above* to return to a design page.

 **L\_Vocab tab**

|  |  |
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| **Word Scramble** for students to match to definitions.18 ExercisesLevel: M1, M2, M3 |  |
| **Cloze Sentences** for students to choose the word for each sentence.18 ExercisesLevel: M1, M2, M3 |  |

 **U\_Vocab tab**

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| **Word Scramble** for students to match to definitions.20 ExercisesLevels: M4, M5, M6 TOEFL, SAT, AWL |  |
| **Cloze Sentences** for students to choose the word for each sentence.20 ExercisesLevels: M4, M5, M6, TOEFL, SAT, AWL |  |

**On Design Page On Print Page**

Press F9 to re-scramble letters in each word

|  |  |  |  |
| --- | --- | --- | --- |
| To scramble the definition for each word |  | Shows solutions for  |  |
| To match the definition with each word |  | To remove answers for students |  |
| Press Publish to publish the current options for the Print page |  |  To return to design page |  |
|  |  | To publish the current options for the Print page |  |
| To transfer current options to Print page |  |  |  |

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| **Sent. Wksheet****Sentence Completion** for students to choose a target language word to complete sentences.20 ExercisesLevels: M1, M2, M3 M4, M5, M6, TOEFL, SAT, AWL  |  |

**On Design Page On Print Page**

Press F9 to re-scramble letters in each word Shuffle, Simple, Hard buttons return to design page.

|  |  |  |  |
| --- | --- | --- | --- |
| To scramble the definition for each wordOn Print page, returns to design |  | To remove answers for students |  |
| To match the definition with each wordOn Print page, returns to design. |  | To match the definition with each word |  |
| To publish the current options for the Print pageOn Print page, returns to design |  | To publish the current options for the Print page |  |
| To transfer current options to Print page |  |  |  |

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| **Syn. Wksheet****Sentence Completion** for students to choose a target language word to complete sentences.20 Exercises |  |

Levels: M1, M2, M3 M4, M5, M6, TOEFL, SAT, AWL

**On Design Page On Print Page**

Press F9 to re-scramble letters in each word *Shuffle, Simple, Hard* buttons return to design page.

|  |  |  |  |
| --- | --- | --- | --- |
| To scramble the definition for each word On Print page, returns to design |  | To remove answers for students |  |
| To match the definition with each wordOn Print page, returns to design |  | Press Word Unscramble to match the definition with each word |  |
| To publish the current options for the Print pageOn Print page, returns to design |  | To publish the current options on the Print page |  |
| To transfer current options to Print page |  |  |  |
| **Adj. Wksheet**Choose the noun, adjective, or adverb missing from each sentence. 20 ExercisesLevels: M1, M2, M3, M4, M5, M6, TOEFL, SAT, AWL |  |

**On Design Page On Print Page**

Press F9 to re-scramble letters in each word Shuffle, Simple, Hard buttons return to design page.

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| Noun-Adj-Adverb placed in order |  | Test removes answers for students |  |
| Scrambles Noun-Adj-Adverb order |  | Answers shows completed sentences |  |
| To transfer current options to Print page |  | To return to design page |  | To print current Worksheet page |  |

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|  **Mix\_Wksheet****Sentence Completion** for students to choose a target language word to complete sentences.20 ExercisesLevels: M1, M2, M3 M4, M5, M6, TOEFL, SAT, AWL |  |

**On both design and print pages**

Press F9 to re-scramble letters in each word Shuffle, Simple, Hard buttons return to design page.

|  |  |  |  |
| --- | --- | --- | --- |
| Press Word Scramble to scramble the definition for each word |  | Press Word Scramble to scramble the definition for each word |  |
| Press Word Scramble to scramble the definition for each word |  |  |  |
|  | **Clues** for words in order.**Answers** for sentences.On Print page, **option** 🗹 to vary |
| To transfer current options to Print page |  | To publish the current options on the Print page |  |